Checklist for Poll Workers

What to Have:

___ Poll bag from CCRC Headquarters with candidates’ literature
___ Card Table for materials
___ Focal point for table (basket of candy, vase, flags, etc.)
___ Canopy and weights to hold in place
___ Folding chair(s)
___ Sample Ballot (tape to table or display on easel)
___ Weights to hold materials in place, especially on windy days (Dollar Store has red & blue weights, or use rubber bands)
___ Voter registration forms & absentee ballot applications for the next election
___ Yard signs
___ Business card or contact information (If you are a Precinct Committee Person (PCP) you should have something identifying yourself as the Republican Committee Person for that precinct to be able to give out as needed. One of your duties as a PCP is to deliver information from the Party to your constituents but also to take information from them back to the Party.)
___ Trash bag
___ Clear plastic painters’ tarp to protect materials from rain if necessary

What to Wear:

___ Check the weather and dress appropriately. Layered clothing is best.
___ Sweatshirt, jacket
___ Comfortable shoes/boots
___ Sunscreen
___ Sunglasses
___ Rain jacket or Poncho if it calls for rain

Version 2: Oct 2019
___ Gloves/hat
___ Lap/sports blanket
___ Umbrella

**What to Bring (optional):**

___ Water/drinks in small cooler
___ Snacks/lunch
___ Medicines
___ Cell phone & numbers of important Election Day contacts
___ Laptop (charged)
___ Reading materials
___ Paper towels
___ Spray Cleaner
___ Hand sanitizer
___ Highlighter/Sharpie/Pen
___ Solar or battery powered lantern for evenings before poll closes
___ Tape (scotch, masking, duct)
___ Wire ties and wire cutters
___ Radio or playlist
___ Coloring books or activity pages for kids if necessary

**MANY OF THESE THINGS ARE GEARED TO THE OUTDOOR COMMITTEE PERSON. ALWAYS HAVE POTENTIAL WEATHER IN MIND AND PLAN ACCORDINGLY**